

CITY OF MUSCATINE

TITLE 3, CHAPTER 3 AND CHAPTER 4

PARADE AND PUBLIC ASSEMBLIES* APPLICATION

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

- Name and address of applicant and sponsoring organization, if any:
Musser Public Library and Muscatine
Chamber of Commerce.
- Type of event that is planned:
Children's Parade - children and families
- Proposed location:
2nd St. between Pine St and Musser
Library
- Date(s): July 4, 2022 Starting Time: 9 AM
 Time the event will begin to assemble: 8:30-ish
 Expected length of use: 30 minutes
- Expected size of group: approx. 200 people
- Names, addresses and telephone numbers of any person or persons in charge of the proposed use at the specified location: Betty Collins, 1012 Orchard Ave,
Muscatine 563.554.1610
- Names and addresses of any persons to be featured as entertainers or speakers:
NONE
- List mechanical or electronic equipment to be used: NONE
- Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts: Possible children's bicycles,
strollers, and/or wagons.

10. Number and types of animals to be used: NONE

11. A description of any sound amplification to be used: NONE

12. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary: MUSSEY Library
Staff - probably 3 people. Possible
Chamber representative

13. All plans for the provision of security: We request MPD to lead
the parade and follow behind, as
they usually do.

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Beth Collins
Authorized Representative

June 1, 2022
Date

* Public Assemblies require completion of this application form. See City Code Section 3-3-2(B) for the definition of a Public Assembly

Additional Requirement for Parades:

1. Attach sketch of parade route. If parade is in the downtown area indicate whether parade route #1 or parade route #2 will be followed.
2. Submit \$30.00 permit fee with application (non-profit organizations exempt from fee).
3. Insurance certificate with the following minimum requirements must accompany application:

General Liability:

- \$1,000,000 Bodily Injury & Property Damage – Each Occurrence
- \$1,000,000 Personal Injury & Advertising Injury – Per Occurrence
- \$2,000,000 General Aggregate on above
- \$2,000,000 Products & Completed Operations General Aggregate

Pine St

Start
City
Parkway

Chestnut St.

2nd St

3rd St

Iowa Ave St.

Sycamore St.

Cedar St.

Walnut St.

MUSEUM
Library

old

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

Muntad Alhus 6-10-22
Parks & Recreation Date

YES NO

Paul Kapl Walker 6-3-22
Community Development Date

YES NO

[Signature] 6/6/22
Public Works Date

YES NO

[Signature] 6/7/22 *
Police Chief Date

YES NO

[Signature] 6-2-22
Fire Chief Date

Comments:

Approval subject to
work with PD for
parade route escort.

Need to contact PD
to make this happen

FINAL APPROVAL:

YES NO

[Signature] 6-16-22
City Administrator Date